

**PLANNING COMMISSION MEETING**  
**Thursday, December 01, 2016 6:00 PM**  
City Council Chambers, 1001 Bridge Street, Vernonia OR 97064

**REGULAR MEETING**

**MINUTES**

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Position #1 - (Exp.2020) – Jeff Walton	Position #2 - (Exp. 2017) - VACANT	Position #3 – (Exp. 2017) – VACANT
Position #4 – (Exp. 2018) – Erika Paleck	Position #5 – (Exp. 2018) – Grant Williams	Position #6 – (Exp. 2019) – Susan Wagner
	Position #7 – (Exp. 2019) – Jeff Goodman	

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**Call to Order: Erika Paleck, Vice Chair**

Commissioner Paleck called the meeting to order at 6:03PM.

**Approval or Additions to Agenda**

Additions: Unfinished Business, A. Photo Solutions/California Avenue Update.

Commissioner Williams made a motion to accept the agenda with the addition. The motion was seconded by Commissioner Walton, motion carried.

**Topics from the Floor**

**Consent Agenda**

Planning Commission Minutes from November 03, 2016

Correction: Change title from AGENDA to MINUTES

Commissioner Williams made a motion to accept the minutes with the changes. The motion was seconded by Commissioner Walton, motion carried.

**Unfinished Business**

A. Photo solutions/California Avenue Update

City Recorder Borst gave the Planning Commissioners an update on why Photo Solutions is moving. She also explained that the funding for the California Avenue project was tied into the project so is no longer available. After some discussion, The Planning Commission would like the City Recorder to bring the following information back at the next meeting:

1. The Planning Commission would like a formal update on why Photo Solutions is moving out of Vernonia.
2. The Planning Commission would like to know what the specific restrictions are on the FEMA buyout properties.
3. Staff will bring flood zone maps and zoning maps to the next meeting.

**City Planner's Report**

A. City Planner Staffing Update

City Recorder Borst presented the staffing update.

**New Business**

A. Resignation Letter – Susan Wagner

The planning Commission reviewed Mrs. Wagner's resignation letter. Consensus of the Commission is to ask Mrs. Wagner to attend the December 15 meeting to thank her for her service.

B. Planning Commission Application – Brad Zichterman

Mr. Zichterman presented his application to the Planning Commission. Commissioner Paleck explained to Mr. Zichterman that they are looking into potential trainings in order to become more efficient. Consensus of the Commission is for City Recorder Borst to bring a copy of Title 9 and Title 3, for all Commissioners, to the next meeting for them to become more familiar with them. They would also like a copy of the Planning Commission's rules.

Commissioner Goodman made a motion to recommend that Mayor Parrow appoint Mr. Zichterman to the Planning Commission. The motion was seconded by Commissioner Williams, motion carried.

#### **Commissioners Reports**

Commissioner Goodman would like the dig out on Nickerson Loop addressed as it is retaining water and is a drowning hazard. City Recorder Borst will bring to the attention of the Code Enforcement Officer.

#### **Chairperson Report**

#### **Correspondence**

#### **Adjournment**

Commissioner Williams made a motion to adjourn the meeting. The motion was seconded by Commissioner Walton, motion carried. The meeting was adjourned at 6:55 PM.

These minutes were approved at the January 5, 2017 Planning Commission Meeting.

  
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Stephanie Borst, City Recorder

  
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Erika Paleck, Planning Commissioner