

**PLANNING COMMISSION MEETING**  
**Thursday, January 19<sup>th</sup>, 2017 7:00 PM**  
City Council Chambers, 1001 Bridge Street, Vernonia OR 97064

**REGULAR MEETING**

**MINUTES**

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**Position #1** - (Exp.2020) – Jeff Walton  
**Position #4** – (Exp. 2018) – Erika Paleck

**Position #2** - (Exp. 2017) - VACANT  
**Position #5** – (Exp. 2018) – Grant Williams

**Position #3** – (Exp. 2021) – Brad Zichterman  
**Position #6** – (Exp. 2019) – VACANT  
**Position #7** – (Exp. 2019) – Jeff Goodman

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**In Attendance:** Commission Chair Paleck, Commissioner Williams, Commissioner Goodman, Commissioner Zichterman, and Commissioner Walton

**Staff in Attendance:** GIS Analyst Fousek and City Recorder Borst

**Call to Order: Erika Paleck, Planning Commission Chair**

Chair Paleck called the meeting to order at 7:01 PM.

**Approval or Additions to Agenda**

Commissioner Williams made a motion to approve the agenda as written. The motion was seconded by Commissioner Goodman, motion carried.

**Topics from the Floor**

**Consent Agenda**

A. Planning Commission Minutes from January 05, 2017

Commissioner Goodman made a motion to approve the agenda as written. The motion was seconded by Commissioner Walton, motion carried.

**Unfinished Business**

**New Business**

A. Vernonia Memorial Cemetery Replat Tentative Plan Review

GIS Analyst Fousek presented the tentative plat plan to the Commission. He added that City Staff is working in conjunction with the Cemetery Committee on plans to construct a niche wall. This part of the project will move forward once the cemetery house is sold.

Commissioner Williams asked for clarification on what the plot sizes currently are and what they will be. Mr. Fousek stated that the lots are currently casket size and they will be replotted into 252 three-foot square urn plots.

Commissioner Walton inquired as to how many burials there are every year. Mr. Fousek stated that on average over the last 10 years, he would estimate there to be 10-15 a year. He added that urn gardens are in high demand and they add value to the cemetery.

Commissioner Williams inquired as to whether or not we could expand the cemetery. Mr. Fousek stated that we could, but doesn't foresee us needing more space.

Chair Paleck asked if anyone had complained about the plan to replat. Mr. Fousek stated that he has only heard positive reviews. Mr. Fousek then explained some of the design details of the Urn Garden and Niche Wall. He stated that once the Urn Garden is complete, the City will be advertising the plats.

Commissioner Goodman made a motion to approve the Vernonia Memorial Cemetery Preliminary replat as stated in the staff report. The motion was seconded by Commissioner Williams, motion carried.

**City Planner's Report**

The Planning Commission would like to have a work session with Mr. Fousek on February 16<sup>th</sup> to review the Planning Department resources.

**Commissioners Reports**

City Recorder Borst updated the Planning Commission on the Nickerson Loop house dig out as requested at the last meeting. She stated that Code Enforcement is aware of the hazard and is going thru the appropriate process to notify owners.

The planning Commissioners would like an update on what plan, if any, there is to mitigate the Bear Creek back up problem. City Recorder Borst will get an answer for the Commissioners.

Commissioner Williams made a motion to have a work session on February 16<sup>th</sup> with a presentation by Mr. Fousek. The motion was seconded by Commissioner Zichterman, motion carried.

**Chairperson Report****Correspondence****Adjournment**

Commissioner Williams made a motion to adjourn the meeting. The motion was seconded by Commissioner Walton, motion carried. Meeting adjourned at 8:22 PM.

These minutes were approved at the February 16<sup>th</sup>, 2017 Planning Commission Meeting.



Stephanie Borst, City Recorder



Erika Pateck, Planning Commission Chair