

Vernonia Library Board

Meeting Minutes for

Tuesday, May 3, 2016
701 Weed Ave
Vernonia, OR 97064
10:00 A.M.

- I. Regular meeting was called to order at 10:05 am by Janelle Cedergreen.
- II. Board members, Audeen Wagner, Nancy Burch, Brandi Fennell, Janelle Cedergreen, and Haley Ayres were present. Library Director Shannon Romtvedt was present. Grant Williams and Lynn Fulgham were excused.
- III. Audeen Wagner made a motion to accept the agenda with date changes and an addition to new business, seconded by Nancy Burch. Motion passed.
- IV. Minutes from April 2016, regular meeting were reviewed. Nancy Burch made a motion to accept the minutes seconded by Audeen Wagner. Motion passed.
- V. No public comments.
- VI. Board member reports on items not on the agenda. None.
- VII. Old Business
 - a. Library Board members discussed changing the meeting time, starting in September, to the 1st Wednesday of the month at 6 pm and taking December and January off in addition to July and August. Board members decided to finalize the time at the next meeting in June, after clarifying requirements for committee meetings.
 - b. Library Director updated members on all of the work done at, and the weeks before, the Make Vernonia Shine clean-up event. A lot of hard work went into library grounds maintenance over the last few months. Library Director will ask for a volunteer to refresh the pots. Thank you to Janelle Cedergreen for selecting and potting the plants last Spring.
 - c. Audeen Wagner made a motion to prepare a dog area in the shady NW corner of the library with appropriate signage to direct patrons with dogs. Brandi Fennell seconded the motion. Motion passed. The purpose of the new area will be to keep dogs from being too close to the entrance and front walkway. Brandi Fennell suggested putting a notice in the newspaper article about the new area as well as a sign at the front desk.
 - d. Board members reviewed the motion made at the April meeting for Passport patrons. Haley Ayres made a motion, amending the previous motion, to review results in 6 months in addition to verifying patron membership at a participating library. Audeen Wagner seconded the motion. Motion passed.
 - e. Haley Ayres made a motion to accept the Friends of the Library Out of City Limit Sponsorship Program as written. Audeen Wagner seconded the motion. Motion

passed. The sponsorship program will allow patrons with a financial barrier, living outside of the city limits, and opportunity to have a library membership. Friends of the Library approved \$150 in funding for this program, and individual donations are welcomed.

VIII. New Business

- a. Board members will have a potluck reception with light refreshments following the June 7 meeting in honor of Nancy Burch and Brandi Fennel's service to the board. Library Director will invite families and past Library Board members.
- b. Library Director plans to bring a revised circulation policy to the September 2016 meeting. Library Director would like to update both the circulation and library behavior policies in Fall 2016.
- c. Board members reviewed a new application submitted by Myrrhina Kibben. Nancy Burch made a motion to recommend Myrrhina Kibben to City Council for Library Board. Audeen Wagner seconded. Motion passed.

IX. Director's report

- a. Library Director updated Board members on upcoming library programs.
- b. Library budget is on the agenda for the Tuesday, May 3 budget meeting. Library Director will bring the budget to review at the June 7 board meeting.
- c. The library now has an active Facebook page. Audeen Wagner asked if there were instructions on it for using the library. Library Director will make sure there is a link to the catalog as well as the library website as many people do not know you can access the catalog online.

X. Reports/recommendations to city administrator or city council.

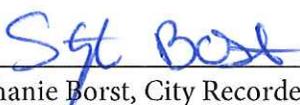
- a. Clarify minimum number of meeting per year for committees
- b. Update city council about sponsorship program

XI. Agenda items suggested for the next meeting on Tuesday, June 7, 10:00 am.

- a. Library meeting time
- b. Review accomplishments and goals to accomplish next year

XII. Audeen Wagner made a motion to adjourn the meeting. Brandi Fennell seconded. Motion passed. Meeting adjourned at 11:15 am.

These minutes were approved at the July 5th, 2016 City Council Meeting.


Stephanie Borst, City Recorder


Randall J. Parrow, Mayor