



CITY COUNCIL AUGUST 6, 2018 AGENDA
REGULAR MEETING 7:00 PM
City Hall, 1001 Bridge St. Vernonia OR 97064

Mission Statement

The City of Vernonia pledges to be an ethical and responsive government using community collaboration to foster leadership and a vision for civic improvement while providing a safe, peaceful, economically viable community.

1. Call to Order and Pledge of Allegiance – Mayor Leonetti

2. Additions or Corrections to Agenda

3. Councilor Committee Meeting Reports

4. Topics from the Floor/Audience Participation

5. Consent Agenda for Approval

- A. City Council Meeting Minutes for June 18, 2018..... Pg. 1-5
- B. City Council Meeting Minutes for July 16, 2018..... Pg. 6-9

6. Unfinished Business

7. New Business

- a. Planning Commissioner Extension – Erika Paleck..... Pg. 10
- b. Parks Committee Recommendation – Naming of the Dog Park..... Pg. 11
- c. Request: Appointment of Councilor Wagner to the Columbia County Local Public Safety Coordinating Council..... Pg. 12-13

8. Business from Departments

- a. Police Department – Chief Conner
- b. City Administrator Report – J. Mitchell

9. Ordinances/Resolutions

- a. Resolution 13-18: A resolution establishing the name for the park previously called Airport Park as Nehalem River Park and Campground Pg. 14
- b. Resolution 14-18: A resolution amending resolution 14-08, the master fee schedule. ... Pg. 15-23

10. Correspondence

11. Items from Mayor and Councilors

12. Action Item Summary

13. Adjournment

AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the City Recorder, Vernonia City Hall, 1001 Bridge Street, Vernonia, OR 97064 (Phone No. 503-429-5291) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TCC users please call Oregon Telecommunications Relay Service at 1-800-735-2900.



CITY COUNCIL JUNE 18th, 2018 **MINUTES**
REGULAR MEETING 7:00 PM
City Hall, 1001 Bridge St. Vernonia OR 97064

Mission Statement

The City of Vernonia pledges to be an ethical and responsive government using community collaboration to foster leadership and a vision for civic improvement while providing a safe, peaceful, economically viable community.

Councilors in Attendance: Mayor Leonetti, Councilor Hult, Councilor McNair, Councilor Seager and Councilor Wagner

Staff in Attendance: City Administrator Mitchell and Police Chief Conner

Media Present: Scott Laird, Vernonia Voice

Call to Order and Pledge of Allegiance – Mayor Leonetti

Mayor Leonetti called the meeting to order at 7:00 pm

Additions or Corrections to Agenda

Councilor Hult made a motion to approve the agenda as presented. The motion was seconded by Councilor McNair.

Votes: Councilor Seager: Yes Councilor Hult: Yes Councilor Wagner: Yes
 Councilor McNair: Yes Mayor Leonetti: Yes

Motion carried.

Councilor Committee Meeting Reports

Councilor Seager attended the Parks Committee Meeting where they requested Spencer Park be watered during the summer. Mr. laird explained that he can provide a list of volunteers whom have offered to help with the watering.

Mayor Leonetti attended the Cemetery Committee Meeting where Councilor McNair spoke regarding building the flag pole trailer. Fred Oviatt has offered a boat trailer if the group would like to have it. Councilor McNair stated that they are looking at using one of the public works trailers as well. The committee has a new member as well. The committee also expressed concern that the new pop up would be used in other departments. Staff assured Council that the intent is for the pop up to be used for cemetery events exclusively.

Topics from the Floor/Audience Participation

Consent Agenda for Approval

- A. City Council Meeting Minutes for May 21, 2018
- B. City Council Meeting Minutes for June 4, 2018
- C. City Council Work Session Minutes for June 6, 2018

Councilor Wagner made a motion to approve the minutes as presented. The motion was seconded by Councilor Seager.

Votes: Councilor Seager: Yes Councilor Hult: Yes Councilor Wagner: Yes
 Councilor McNair: Yes Mayor Leonetti: Yes

Motion carried.

Unfinished Business

A. DRAFT Greenman Field Grandstands Ground Lease & Bill of Donation

City Administrator Mitchell presented the documents to Council. Councilor Wagner requested more time to review the agreement before making a decision. She also suggested that the Intercultural Society of Vernonia (ISV) review the document for any requests they may have. Councilor McNair stated that Council needs to approve an agreement prior to ISV reviewing it for them to approve.

Councilor Seager inquired as to if Staff is in agreement with the draft lease. Mrs. Mitchell stated that the City Attorney drafted the lease and any requested changes by the ISV would need to be approved by City Legal. Councilor Hult stated that much of the negotiation has taken place during previous Council meetings. Mrs. Mitchell explained that there are few areas that could be negotiated but one may be the mapped "event area" as is defined in the VRR agreement. Mrs. Mitchell suggested holding a work session for both groups to discuss the agreement. Mrs. Pelster stated that two sections she sees as an issue are Section 9.3 and 9.4. After brief discussion, Mrs. Mitchell reminded Council that they are looking out for the best interest of the entire community. Mrs. Pelster suggested adding language that states the current condition in order to protect from default because of the current condition.

After brief discussion, Consensus of Council is to have a joint meeting between Council and the Intercultural Society of Vernonia to discuss the agreement. At the Work Session, staff would like to know from Council if they would like to charge rent for the lease and what the lease terms (Length) will be. Mrs. Mitchell explained for ISV that suggested terms are in renewable 5-year increments. The city currently has a lease with the health center for 50 years merely because they could not get financed without it. The fear with longer terms is that Council may be restricting future Councils in doing so. Stacey Pelster expressed concern that a short lease term may restrict potential sponsorship. If a sponsor committed to a 10-year sponsorship and the lease was for some reason voided, she would like to know how that would affect the sponsor for the remaining 5 years. Councilor Wagner speculated that if there was a remainder to the sponsorship time in the instance the city had to take the structure back, the city would then have to go after the ISV for the remainder of the sponsorship funds. Councilor McNair reminded the group that Council's responsibility is to the community.

Mayor Leonetti expressed frustration over the secrecy of the proposed sponsors. Mrs. Pelster explained that Rachel is whom has been in contact with the sponsors.

Consensus of Council is to have a work session with the Intercultural Society of Vernonia to discuss the agreement. They would also like to potentially have an executive session with just Council to discuss the agreement if necessary. Council would like ISV to send their requests to staff so they can send to Council prior to the meeting.

The Work Session is scheduled for June 25th at 6:30 pm.

New Business

A. Airport Committee Recommendation – Park Host Electricity

Councilor McNair inquired as to if the rent would be lowered if the host had to pay for electricity. Councilor Seager responded that rent would not be lowered, rather the host would be responsible for paying for his electricity in the winter. Mrs. Mitchell explained that this change is not in the host agreement but would be in the ground lease agreement. Staff could amend the ground lease agreement if Council directed them.

Councilor McNair explained that low rent cost in the winter is one of the perks for the Airport Park Host. Councilor Seager brought up the increase at Anderson Park to account for electricity. Now that the Airport pays for the electricity for the site during the winter, it will decrease the profits made off rent.

Councilor McNair suggested that the Airport Park Host needs to be moved into the park and separated from the Airport. Mrs. Mitchell explained that the host agreement is an 8-month contract and the ground lease is a 4-month contract. Theoretically, the two contracts could be for two separate people. Mrs. Mitchell suggested

that if Council approves the change, that the increase be added to the lease rather than the power be put into the tenant's name. Councilor McNair stated that the host is who has always occupied the space in the winter.

Georgeanna Seager explained that the reason the committee decided this is to ensure that the tenant is paying attention to use. Councilor Wagner inquired as to what the average bill there is. Mrs. Mitchell explained that she was unsure but can find out. She added that the underlying concern is that if the Airport pays for the electricity, it will reduce the fund that is used to pay for insurance. Councilor McNair suggested a fix for this would be to increase hanger rents.

Councilor Hult stated that most renters have to pay for electricity. When separating the two leases, it makes sense to have the tenant pay electricity in the winter. Councilor McNair stated that there are problems at the Airport which need to be addressed. He asks that Council address the issues. Mayor Leonetti suggested that addressing the issue be held under executive session.

Councilor Seager brought attention back to the subject on the agenda, the electricity cost. After brief discussion, Consensus of Council is to bring the item back to Council for reconsideration after Airport issues are remedied. They would like to know average winter electric cost. Mayor Leonetti would also like to know why the rent goes to the Airport.

B. City Administrator Evaluation

Special Executive Session scheduled for July, 11th at 6:30 pm

Business from Departments

A. Police Department – Chief Conner

Interviews for the School Resource Officer have been completed and a candidate selected. Evaluations have been started. He hopes to swear in the new officer at the first meeting in July. Chief Conner is gone for the remainder of the week on vacation.

B. City Administrator Report – J. Mitchell

State Park Grant: Parks Committee Chair Scott Laird and I will be traveling to Salem to present the grant request power point presentation tomorrow afternoon. Grant awards will be announced sometime in Sept-Oct. 2018.

Rankin Water Easement: The easement has been notarized and is being sent to the County for recording.

Lincoln School Storm Water Easement: This project is scheduled to be completed in July.

Vernonia School District Sign Discussion: The discussions regarding the informational sign have been put off until September 2018.

Agreement for Use of Office Space: City Legal Counsel has not yet completed the draft agreement for the Council's review, regarding the use of the office space at City Hall by the Intercultural Society of Vernonia.

Trees for Spencer Park and Cemetery: The newly planted trees are currently being watered twice a week, using the water bags.

WWTP Bio Dome Installation: Bio domes are installed, we are awaiting the construction of the HDPE piping, the building is being fabricated and the excavation of the pad will be starting within the next few weeks.

Rose Avenue Senior Center & Food Bank Construction Project: The RFP for Construction contractors opened today. The RFP process will run through the month of July, closing Tuesday, July 31st, 2018. A mandatory pre-bid meeting and site tour will be held July 9th, 2018 for contractors interested in bidding the project. Present for the project at the meeting will be the City Staff members associated with the project, Grant Administrator-Mary McArthur, Senior/Food Bank Rep from CAT-Casey Mitchell, CDBG Rep-Arthur Chaput, LCE-Andrew Niemi,

SEA Project Architect-Trent Jorgensen. Following the closing of the bid process; August 1st and 2nd the construction committee; made up of two representatives from the Senior center, and two representatives from the Food Bank, City Staff, and Engineer will be scoring the proposals based on the criteria outlined in the RFP. We intend to issue a Notice of Intent to Award the second week of August.

Seismic Monitoring Site Install: The team from U of O plan to begin installation of the seismic station on June 26-28. The plan is to spend the first 2 days installing everything EXCEPT the seismic equipment. They have 3-4 vehicles and will need to have one or two of them drive directly to the site. After a few weeks, they will come back to install the seismic equipment.

Independence Day Closure: City Hall will be closed Wednesday, July 4th.

Lake Parking Flyers: Councilor McNair inquired as to if the flyers explaining the parking fee are working at the lake. Mrs. Mitchell explained that Angie Handegard and James McMahan have been working with the park host to implement the program. She has not been to the lake to check. Staff can verify that the flyers are being distributed.

Ora Bolmeier Trees: Councilor Hult inquired as to the status of the danger tree removal at Ora Bolmeier Park. Mrs. Mitchell explained that the trees are scheduled to be removed in the fall. Mrs. Hult stated additional concern that there may be logging companies that chose not to bid as the project is perceived as controversial. Mrs. Mitchell explained that the City can publish a notice of how the decision was made.

Cemetery House: Councilor McNair inquired to the status of the cemetery house. Mrs. Mitchell explained that she is waiting on the individual to evaluate it as she feels he will be fairer in his evaluation. She is also unsure how Council would like to sell the house. They had previously discussed the City acting as General Contractor and hiring contractors for specific jobs, then selling once complete.

Mr. McNair inquired as to if the Urn Garden is contingent on the sale of the house. He would also like to know if the plots are able to be sold yet. Mrs. Mitchell explained that the ground plots are being sold, but not in the wall. Urn internments can be performed prior to the wall being erected as there is enough room for the equipment to get in to install. Mr. McNair suggested potentially giving a loan to the cemetery from the general fund, next budget cycle, in order to get the niche wall installed. The niche wall that the cemetery committee chose is \$12,000.

Mrs. Mitchell requested that Council schedule a work session to discuss priorities. There are quite a few projects and staff would like to know what is of highest priority to Council.

Unfortunately, there is limited staff and cleaning out the house has not been a priority. Councilor McNair volunteered to help clean out the house in order to alleviate some of the stress on staff. Mrs. Mitchell stated that she does not have an issue with him helping, but staff will still have to organize what is brought to the warehouse. Staff is willing to clear the house when available.

Ordinances/Resolutions

A. Resolution 09-18: South Columbia County Enterprise Zone

Councilor Seager made a motion to approve Resolution 09-18: A resolution of the City of Vernonia authorizing designation of the South Columbia Enterprise Zone. The motion was seconded by Councilor Wagner.

Votes: Councilor Seager: Yes Councilor Hult: Yes Councilor Wagner: Yes

Councilor McNair: See Below Mayor Leonetti: Yes

Motion carried.

Editors Note: It was unclear how Councilor McNair voted.

B. Resolution 10-18: Amending Resolution 14-08 The Master Fee Schedule

Councilor Seager requested clarification on the signature line of Resolution 14-08. Mrs. Mitchell explained that 14-08 is the resolution we are amending and the signature line stays as originally written. Mayor Leonetti will

sign the resolution amending 14-08.

Councilor Hult made a motion to approve Resolution 10-18: A resolution amending Resolution 14-08, The master fee schedule, amending camping fees, water connection fees, cemetery fees, and utility rate fees for the City of Vernonia. The motion was seconded by Councilor Seager.

Votes: Councilor Seager: Yes Councilor Hult: Yes Councilor Wagner: Yes
Councilor McNair: Yes Mayor Leonetti: Yes

Motion carried.

Correspondence

Councilor Seager presented a letter from Margy Prout regarding the Rose Avenue crosswalk proposal (See File). He would like to see the crosswalk revisited as a city project. Staff explained that the delay in the project was due to budget constraints as the projected project cost is \$40,000. Mr. Seager would like the project considered.

Items from Mayor and Councilors

Action Item Summary

Staff will schedule the work session with the intercultural society on June 25th at 6:30pm

Staff will bring back the Airport Electricity discussion

Staff will schedule the special executive session for July 11th at 6:30pm

Staff will find out the protocol for the windshield slips at the Lake and how often they are being distributed.

Staff will schedule the Ora Bolmeier tree removal in the fall

Adjournment

Mayor Leonetti adjourned the meeting at 9:09 pm

These minutes were approved at the August 6th, 2018 City Council Meeting.

Stephanie Borst, City Recorder

Mario Leonetti, Mayor



CITY COUNCIL JULY 16, 2018 **MINUTES**
REGULAR MEETING 7:00 PM
City Hall, 1001 Bridge St. Vernonia OR 97064

Mission Statement

The City of Vernonia pledges to be an ethical and responsive government using community collaboration to foster leadership and a vision for civic improvement while providing a safe, peaceful, economically viable community.

Councilors in Attendance: Mayor Leonetti, Councilor McNair, Councilor Seager, Councilor Hult and Councilor Wagner

Staff in Attendance: Police Chief Conner, City Administrator Mitchell and City Recorder Borst

Media Present: Scott Laird, Vernonia Voice

Call to Order and Pledge of Allegiance – Mayor Leonetti

Mayor Leonetti called the meeting to order at 7:00 pm

Additions or Corrections to Agenda

Councilor McNair made a motion to approve the agenda as presented. The motion was seconded by Councilor Hult.

Votes: Councilor Seager: Yes

Councilor Hult: Yes

Councilor Wagner: Yes

Councilor McNair: Yes

Mayor Leonetti: Yes

Motion carried.

Councilor Committee Meeting Reports

Topics from the Floor/Audience Participation

Scott laird, Vernonia, would like to voice his support of the name change at Airport Park. He reached out to citizens on Facebook regarding the name change. Of those whom responded, 53 were in favor of the change and 37 were against the change.

He would also like to thank Donnie and Linda for all of their work caring for Spencer Park. He would also like to thank Rick and Linda Hobart.

Councilor McNair stated that he would have liked to see a better explanation on Facebook about the reason for the proposed name change. He explained that the committee is trying to generate more revenue for the parks without increasing the parks fees. Mr. Laird explained that he tried not to get into any detailed discussions on the site.

Consent Agenda for Approval

A. Cemetery Committee Meeting Minutes April 12, 2018

B. Cemetery Committee Meeting Minutes April 26, 2018

C. Cemetery Committee Meeting Minutes May 10, 2018

D. City Council Meeting Minutes for July 2, 2018

Councilor Wagner made a motion to approve the meeting minutes listed above, as presented. The motion was seconded by Councilor Seager.

Votes: Councilor Seager: Yes Councilor Hult: Yes Councilor Wagner: Yes
 Councilor McNair: Yes Mayor Leonetti: Yes
Motion carried.

Unfinished Business

A. Greenman Field Work Session

City Recorder Borst presented the staff report to Council. Stacey Pelster, Intercultural Society of Vernonia, expressed her frustrations that the work session has had to be rescheduled. She explained that staff should be scheduling the meetings with her, not Nicole Larke (The president of the group), as she is the representative for the Greenman Field Committee. Councilor McNair stated that the Intercultural Society should be involved as they are the responsible party. Mrs. Pelster explained that she is acting as middle man and relaying all information to the group. Councilor Hult stated that Council was hoping for 5 people from the group to attend and of those people there should be representatives from the Intercultural Society as they are the ones signing the contract.

Councilor Seager explained that he is not available from the 21st thru the 30th. Consensus of Council is to reschedule the work session on the 18th to July 31st at 6:30pm.

B. Parks Committee Recommendation – Airport Park Name Change

Councilor Hult explained that she read the Facebook post as well. The majority of people were in favor of the change. However, there was uncertainty as to what the cost would be for the name change. Staff explained the main expense would be the brochures and the sign at the park entrance (Which already needs updating). The sign at Timber road would be updated by the County. Richard Stein is donating a new sign to direct traffic from Timber Road. Councilors McNair and Seager suggest merely adding “and Campground” to Airport Park.

Councilor Wagner explained that changing the name and adding Campground to it will draw more people to the park. Councilor Hult explained that locals will still call it Airport Park, but she agrees with Councilor Wagner that the change will be beneficial. City Administrator Mitchell explained that there has been discussion about adding symbols to the sign explaining the amenities the park has to offer. Mayor Leonetti agreed that changing the name will be beneficial as well as increased advertising.

Councilor McNair stated that he feels the historical name of the park should be respected and remain. Councilor Hult inquired as to if naming the park after a historical Vernonia Family was considered. Mr. Stein stated that it had but the group felt a short name was more important. Mr. Laird explained the intent was for the name to reflect what the park had to offer.

Councilor Hult made a motion to rename Airport Park, Nehalem River Park and Campground. The motion was seconded by Councilor Wagner.

Votes: Councilor Seager: No Councilor Hult: Yes Councilor Wagner: Yes
 Councilor McNair: No Mayor Leonetti: Yes
Motion carried.

New Business

Business from Departments

A. Police Department – Chief Conner

Chief Conner explained that Officers Walter and Hanson are scheduled for academy August 13th thru December 7.

Chief Conner gave Council a brief history on the new stop sign at the entrance to town. He explained that the department had reached out to ODOT regarding the issue with drivers cutting the corner. They sent out an engineer to evaluate the intersection. During the evaluation it was discovered that there is a state statute that requires a stop sign at such an intersection. A sign will be added that explains that you can turn right without

stopping. Councilor McNair expressed frustration that the sign was installed as it will affect oversize load haulers. His fear is that the sign will cause drivers to take another route which will cost them a significant amount of money. He would like to explore other options. Staff will research potential solutions.

B. City Administrator Report – J. Mitchell

Agreement for Use of Office Space: City Legal Counsel has not yet completed the draft agreement for the Council’s review, regarding the use of the office space at City Hall by the Intercultural Society of Vernonia.

WWTP Bio Dome Installation: The building to house the blowers is scheduled to be delivered Monday or Tuesday next week. WCS is tentatively scheduled to come do start-up the week of August 21st. Staff is excited to see this project come to a close soon. We are awaiting the signed change order removing hydro seeding and additional paving around the lagoons. Once we receive those two documents we will sign the final substantial completion; and R&G will be released the retainage we are holding.

Rose Avenue Senior Center & Food Bank Construction Project: The Pre-bid meeting was held July 9th, we had 3 general contractor firms and many subcontractors in attendance. The RFP process will run through the month of July, closing Tuesday, July 31st, 2018. Staff is on a daily basis fielding calls and questions from interested contractors and subcontractors. A submittal document containing information on questions posed will be uploaded on the 23rd of July along with an update BOLI wage rate scale in order to give bidders the most up to date information for them to formulate their bids.

Seismic Monitoring Site Install: The team from U of O communicated that they were coming July 11th to finish installing the seismic equipment. They have not fenced around the solar structure, but intend to according to the communication I have received. I communicated with them that we expect the installation to be fenced.

Public Works Staffing Change: We have posted the job opening for the Utility Worker I position. Applications are due Monday, July 30th. We will be conducting interviews of applicants the week of August 6th-10th. A temporary public works employee has been hired to complete small projects prior to Jamboree.

City Hall Closure: Monday, July 30th from 8:00am-10:00am for Mandatory All Staff Meeting. The city uses this opportunity to go over the Employee Handbook, and discuss changes, and inform staff about budgetary constraints and plans.

Ordinances/Resolutions

A. Resolution 11-18: Adopting a New Personnel Policies Handbook

Councilor McNair made a motion to approve Resolution 11-18: A resolution adopting a new personnel policies handbook. The motion was seconded by Councilor Hult.

Votes: Councilor Seager: Yes Councilor Hult: Yes Councilor Wagner: Yes
 Councilor McNair: Yes Mayor Leonetti: Yes

Motion carried.

B. Resolution 12-18: Small City Allotment Grant Application

Councilor McNair inquired as to if the sink hole in the road will be repaired. Mrs. Mitchell explained that she is unsure what the plan is, but that the pot holes will be fixed.

Councilor McNair made a motion to approve Resolution 12-18: Small City Allotment. The motion was seconded by Councilor Seager.

Votes: Councilor Seager: Yes Councilor Hult: Yes Councilor Wagner: Yes
 Councilor McNair: Yes Mayor Leonetti: Yes

Motion carried.

Correspondence

Items from Mayor and Councilors

Councilor Wagner stated that the restaurant she was excited about (Previously the Chinese Restaurant) is now for sale.

Councilor Wagner inquired as to what the plan is for smoothing the concrete at the food cart lot. Mrs. Mitchell explained that when the ethics complaint happened staff stopped working on the lot. If the lot is priority, staff can resume working on the lot.

Council recessed for a break at 8:28 pm

Recess to Executive Session as per ORS 192.660 (2) (e)

Council recessed to executive session at 8:41 pm

The City Council will now meet in Executive Session:

The executive session is held pursuant to ORS 192.660 (2), which allows the Council to meet in executive session for the purpose stated.

(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Return to Open Session for Final Action

Council returned to open session at 10:03 pm

Mayor Leonetti will present the agreement as presented, with suggested changes from CIS and Planning.

Action Item Summary

Staff will make the requested changes to the draft agreement/lease

Staff will post the July 31st work session with the Intercultural Society of Vernonia and the Greenman Fields group.

Adjournment

Mayor Leonetti adjourned the meeting at 10:05 pm

These minutes were approved at the August 6th, 2018 City Council Meeting.

Stephanie Borst, City Recorder

Mario Leonetti, Mayor

TO:

Mayor Mario Leonetti
City Council, Vernonia
1001 Bridge Street
Vernonia, Oregon 97064

FROM:

Erika Paleck
P.O. Box 341
Vernonia, Oregon 97064

Dear Mayor and City Councilors,

I request that my position as Planning Commissioner be extended through my next term.

Respectfully Submitted,

Erika Paleck

30 July, 2018

August 1 , 2018

To: Vernonia City Council

From: Parks Committee

Re: Naming of the Dog Park

The Parks Committee, at their committee meeting on June 22 , 2018, voted 7-0 to recommend to the City Council that the proposed dog park be named, Archie Dass Dog Park and that a sign be placed that the location with that name as well as an added sign saying “Future Location of...” The sign will be paid for by the Dog Park Committee.

Signed,

Scott Laird, Parks Committee Chair,

Heidi Methaney, Parks Committee Secretary

230 STRAND STREET
ROOM 328
COUNTY COURTHOUSE
ST HELENS OR 97051
(503) 397-0300
FAX (503) 397-2760



OFFICE OF THE DISTRICT ATTORNEY
COLUMBIA COUNTY, OREGON
JEFFREY DAVID AUXIER
DISTRICT ATTORNEY

JOHN N. BERG, CHIEF DDA
KIMBERLY SILVERMAN, DDA
DENISE KEPPINGER, DDA
NICK BRAJCH, DDA
JEAN MARTWICK, DDA
BRANDON RIFFEL, DDA
DAWN HUNT, OFC MGR
JANICE FALTERSACK, VICTIM ASSIST

July 20, 2018

Mayor Mario Leonetti
City Councilors McNair, Hult, and Seager
1001 Bridge Street
Vernonia, Oregon 97064

Regarding: *Appointment of City Councilor to the Columbia County Local Public Safety Coordinating Council*

Dear Mayor Leonetti and City Council:

I am seeking your support for the appointment of Vernonia City Councilor Susan Wagner to the Columbia County Local Public Safety Coordinating Council ("LPSCC"). ORS 423.560 requires every Oregon county to convene this group, which is charged with the duty of coordinating local criminal justice policy. Typically our group gets together one Friday per month over the noon hour.

The statute mandates that each county LPSCC include, at a minimum, the following participants:

- The District Attorney
- A state court Judge
- The county Sheriff
- A police chief selected by the police chiefs in the county
- A representative from the Oregon State Police
- The director of community corrections
- The director of the county juvenile department
- The county mental health director; and
- A city councilor or mayor

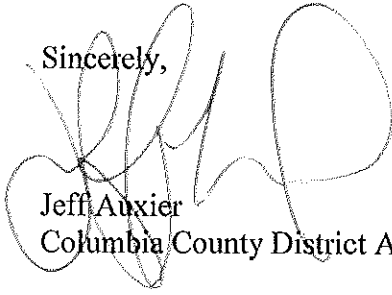
See ORS 423.560(1)(a) through (h).

On July 13 I was appointed the Chairman of our LPSCC and shortly thereafter realized that our LPSCC does not have a city councilor or mayor on the committee. I saw this is an opportunity engage with your city, which due to its size and geographic location is often underrepresented in our local justice system.

I believe Ms. Wagner would be an ideal representative for our committee. She came highly recommended by Commissioner Margaret Magruder, on the grounds that she is not only a representative of Vernonia but also works for Community Action Team.

I have spoken with Ms. Wagner and she has expressed a willingness to join our group. I believe that having Ms. Wagner join our committee will increase public safety in your city. I hope you will support her appointment.

Sincerely,

A handwritten signature in black ink, appearing to read 'JA', with a large, stylized flourish extending to the right.

Jeff Auxier
Columbia County District Attorney

RESOLUTION NO. 13-18

A RESOLUTION ESTABLISHING THE NAME FOR THE CITY PARK PREVIOUSLY CALLED AIRPORT PARK AS NEHALEM RIVER PARK AND CAMPGROUND

RECITALS:

WHEREAS, the City Council recently discussed that changing the name of the park may make the park more desirable; and,

WHEREAS, improvements are being made to the park property which will include a new sign; and,

WHEREAS, the City Council wishes to formally rename the park property to better describe what the park has to offer such as access to the Nehalem River and a campground; and,

WHEREAS, the City Council determined the park shall be named Nehalem River Park and Campground; and,

WHEREAS, all references to Airport Park in any ordinances, resolutions, or other city documents shall be, where appropriate, construed to Nehalem River Park and Campground.

THE CITY OF VERNONIA RESOLVES AS FOLLOWS:

1. The park formerly known as Airport Park is now officially named Nehalem River Park and Campground.
2. This Resolution is effective immediately upon its passage by the City Council.

ADOPTED by the City Council of the City of Vernonia, Oregon, on August 6, 2018 by the following votes:

AYES:	NAYES:	ABSENT:	ABSTAIN:
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APPROVED and signed by the Mayor on August 6, 2018.

Mario P. Leonetti, Mayor

ATTEST: _____
Stephanie Borst, City Recorder

RESOLUTION NO. 14-18

A RESOLUTION AMENDING RESOLUTION 14-08, THE MASTER FEE SCHEDULE, AMENDING UTILITY FEES AND ADDING CEMETERY FEES, RECORDING FEES, AND LIBRARY PRINTING FEES FOR THE CITY OF VERNONIA

Whereas, the City Council has adopted Resolution 14-08, a master fee resolution; and

Whereas, the master fees resolution needs to be amended to reflect the correct fees for Utility Security Deposit Fees and Library Printing Fees.

IT IS HEREBY RESOLVED by the City Council of the City of Vernonia, Oregon that the master fee resolution be amended as shown on attachment Exhibit A.

This resolution shall become effective upon adoption by the Vernonia City Council

Introduced and adopted the 6th day of August by the following vote:

Ayes: _____ Nays: _____ Abstain: _____ Absent: _____

Signed by me, Mario Leonetti, Mayor, in authentication of its adoption this 6th day of August, 2018.

Mario Leonetti, Mayor

Attest: _____
Stephanie Borst, City Recorder

RESOLUTION NO. 14-08

A RESOLUTION ESTABLISHING A FEE SCHEDULE FOR THE CITY OF VERNONIA AND RESCINDING SEPARATE RESOLUTIONS SETTING FEES

IT IS HEREBY RESOLVED, by the City Council of the City of Vernonia, Oregon, that the following Resolutions are rescinded: Resolution 02-03, Setting Rates for Parks Maintenance and Utility Fees; Resolution 20-05, Setting Miscellaneous Administrative Fees; Resolution 15-07, Setting Water Rates for Users Within and Without the City of Vernonia; Resolution 10-07, Setting Fees for Parks; Resolution 13-04, Setting the Sewer Rates for Users Within and Without the City of Vernonia; Resolution 01-07, Setting Administrative and Planning Fees for the City of Vernonia; Resolution 15-04, Setting Library Miscellaneous Fees and Annual User Fees for Patrons Outside Vernonia City Limits; Resolution 20-04; Setting Fees for Processing Liens; Resolution 21-04; Setting Fees for Processing Liens; Resolution 14-05; Setting Fees for Bulk Water Rate; Resolution 01-03; Establishing Fees for Various Services or Activities; Resolution 03-07; Resolution Relating to Vernonia Memorial Cemetery, Amending Resolution 01-06; Resolution 20-06 Resolution Setting the Sewer Rates for Users Within and Outside the City of Vernonia, Oregon and Repealing Resolution 13-04; Resolution 16-06 A Resolution Amending Resolution 17-05 Updating System Development Charges for Water, Wastewater, Storm water, Parks, and Streets Pursuant to Ordinance No. 756, to become effective September 5, 2006.

IT IS HEREBY FURTHER RESOLVED, by the City Council of the City of Vernonia, Oregon, that commencing June 18, 2018, and from that time thereafter or until further changes are made, the rates to be charged for all city fees shall be at rates as set forth below:

1. Parks Maintenance and Utilities. The following fees established for parks maintenance and utilities shall be included as a separate fee on the regular water bill and will be billed as follows:

Each residential and non-residential water account will be billed a total of \$2.00 per month for all of their water accounts. People with more than one water account must complete an application to reduce their total bill to the \$2.00 limit.

2. Parks Day Use/Annual Fee (20 minutes or longer-Vernonia Lake, Anderson, & Airport Parks).

- A. Day Use \$5.00
- B. Family Annual Pass \$35.00
- C. Senior Annual Pass \$25.00
- D. Kids under 18 Exempt
- E. Vernonia Residents living in city limits or having a city water account are exempt from day use and annual pass requirements because a Parks fee is assessed through water bill.
- F. Campsite w/full RV Hookups
 - 1) Regular nightly rate \$30.00
 - 2) Extended Work Stay -monthly rate(actual stay must be exact increments of 30 days and must be approved by Park Host; additional days under or beyond full 30 days charged at regular nightly rate)
 - \$850.00 for Oct 1 to Mar 31
 - \$750.00 for Apr 1 to Sep 30
- G. Campsite (RV) without hookups: \$20.00
- H. Campsite primitive at Anderson Park \$15.00
- I. Campsite primitive at Airport Park \$20.00

- J. Campsite primitive at Vernonia Lake \$10.00
- K. Campsite Primitive at Vernonia Lake with Vehicle Parking \$15.00
- L. Each additional vehicle per campsite per night \$ 7.00
- M. Non-refundable campsite deposit Equal to one night's stay
- N. Sewage dump (no fee for Vernonia sewer patrons- must show proof): \$10.00

3. Exclusive Use Fees.

- Class 1: City Sponsored Events
- Class 2: Vernonia Youth Serving Groups or Activities
- Class 3: All Other Groups, Organizations, and Individuals

Exclusive Use Park Facility Fees

Fees are for the rental of 4-hour	Class 1	Class 2	Class 3
Anderson Park Picnic Shelter	No Fee	\$25.00	\$50.00
Hawkins Park Group Event	No Fee	No Fee	\$100 first 4 \$50.00 addtl.4
Hawkins Park Gazebo Shelter	No Fee	\$25.00	\$50.00
Spencer Park Group Event	No Fee	No Fee	\$100 first 4 \$50.00 addtl.4
Spencer Park Picnic Shelter	No Fee	\$25.00	\$50.00

**Refundable Cleaning Deposit for picnic areas: \$50.00

Exclusive Use Horse Arena Fees

Fees are by listed time period	Class 1	Class 2	Class 3
Horse Arena (4-6 hr. use)	No Fee	TBD	\$75.00
Horse Arena (Full day)	No Fee	TBD	\$150.00
Horse Arena (Full Weekend)	No Fee	TBD	\$250.00

Exclusive Use Primitive Group Camp Fees

Fees are per night	Class 1	Class 2	Class 3
Primitive Group Camp Airport Park	No Fee	\$60.00	\$150.00
Primitive Group Camp Anderson Park	No Fee	\$60.00	\$150.00
Primitive Group Camp Vernonia Lake	No Fee	\$40.00	\$75.00

Exclusive Use Sports Field Fees

Fees are for the rental of 4-hour	Class 1	Class 2	Class 3
Spencer Park Fields	No Fee	Season Rate \$150.00 per sport	\$100
Hawkins Park Field	No Fee	Season Rate \$150.00 per sport	\$100
Tournaments	No Fee	\$150.00/up to 2 days	\$150 per day

**Vernonia Youth Sports Leagues are exempt from fees designated herein, as they shall pay a flat season rate per sport for regular practices and games for maintenance and operation of sports fields through the Vernonia Booster Association or other similar groups.

4. Water Billing.

- A. Each water service account shall pay a water rate of \$30.70 per month multiplied by the meter multiplier by water meter size. (Amended by Res. 10-18)

B. Each water service account shall pay a loan payment fee of \$9.50 multiplied by the meter multiplier by water meter size. (Amended by Res. 05-17)

C. Each water service account shall pay a consumptive rate of \$1.80 per 1,000 gallons of water consumed (Amended by Res. 10-18)

Meter Size (Inches)	Meter Multiplier	Water Rate	Water Loan
3/4	1	\$ 30.70	\$ 9.50
1	1.4	\$ 42.98	\$ 13.30
1.5	1.8	\$ 55.26	\$ 17.10
2	2.9	\$ 89.03	\$ 27.55
3	11	\$ 337.70	\$ 104.50
4	14	\$ 429.80	\$ 133.00
6	21	\$ 644.70	\$ 199.50

(Amended by Res. 10-18)

D. Application Fee or Turn On/Off per meter size and base rate:

A. New Application Fee or Turn On/Off Fee: \$35.00

B. Security Deposit per meter size as per following table:

Meter Size (inches)	New Application Fee	Security Deposit
3/4	\$ 35.00	\$115.00
1	\$ 35.00	\$161.00 \$177.00
1.5	\$ 35.00	\$207.00 \$313.00
2	\$ 35.00	\$333.50 \$500.00
3	\$ 35.00	\$1265.00 \$1205.00
4	\$ 35.00	\$1610.00 \$1755.00
6	\$ 35.00	\$2415.00 \$3226.00

E. Late payment charges

6% of Water and Sewer Rate

F. Hook Up Fees

1 inch Water Connect \$1550.00

2 inch Water Connect \$2500.00

G. Outside City Hook Up Fees

1 inch Water Connect \$2100.00

2 inch Water Connect \$3450.00

(Larger pipes by special arrangement with the city)

H. After hours service calls

In city \$50.00

Outside city \$70.00

I. Meter test charge

Inside or outside city \$40.00

Preliminary Review	\$500.00
Final Map Review	\$400.00
Minor Land Partition	\$400.00
Lot Line Adjustment	\$300.00
D. Development Plan Review	
Planned Unit Development	\$1,500.00
Residential Zone Development	\$500.00
Commercial Zone Development	
Industrial Zone Development	\$500.00
E. Conditional Use Permits	
Residential Zones (LD, R, and GR)	\$500.00
Commercial Zones (GC)	\$500.00
Industrial Zone (LI)	\$500.00
Mobile Home Park	\$500.00 + \$10/lot
Minor Alteration of CU Permit	\$350.00
Home Occupations	\$300.00
Inhabiting A Travel Trailer Permit	\$100.00
F. Variance	
Requests for Variances	\$500.00
Exceptions	\$500.00
G. Flood Plain Permits	
Flood Plain Development Permit	No Fee
H. Appeals	
From Administrative Decision	\$500.00
From Planning Comm. Decisions	\$500.00
I. Site Development Review	
Type I Site Development Review	\$300.00
Type II Site Development Review	\$500.00
Type III Site Development review	\$500.00 Deposit
J. Home Occupation & Temporary Use;	
Type I	\$ 50.00
Type III (notice)	\$150.00
K. Amendment to Code/Plan/Map	\$1250.00
L. Public Improvement Fees	
Right-of-Way Permit Fees	\$200.00
Driveway Permit Fees	\$200.00
Grading/Erosion/Culvert Fees	\$200.00
Administrative Fee	\$200.00
M. Other planning fees when two or more reviews are required for a land use action, then the higher fee is charged or the fee will be equal to the actual cost of reviewing the request, whichever is greater.	
Annexations	\$500.00
Street or Alley Vacations	\$500.00
Pre-Application Conference	\$150.00 (deposit)
Accessory Building or Use	\$ 50.00
Administrative Approval or Action	\$100.00
Non-Conforming Use Modification	\$300.00
Revise or Amend Approval Plan	50% of original fee
Time or Expiration Extension	\$100.00
Sign Permit	\$50.00

Unlisted or Similar Use \$100.00

N. Business License Fees

Business License fee for business owners residing within the City limits

Full Year \$60.00

Half Year \$30.00

Business License fee for non-residents:

Full Year \$80.00

Half Year \$40.00

O. Recording Fee Current Rate of County Clerk

P. Copies

8 1/2 x 11

Single Side \$0.25 per page

Double Sided \$0.30 per page

11 x 17

Single Side \$0.30 per page

Double Sided \$0.45 per page

7. Library Fees.

A. User fees for Library Patrons outside Vernonia city limits - Annual Fee of \$25.00

B. Late Payment Charges.

Books & Audio \$0.10 per day

Video/DVDs \$0.50 per day

Periodicals \$0.05 per day

C. Printing Fees

Black & white \$0.10 per page

Color \$0.25 per page

8. Fees for Liens.

A. Administrative Fee to Process Lien \$15.00

B. Lien Release Fee \$20.00

C. Percentage Rate 9.0%

D. Recording Fee Current Rate of County Clerk

9. Cemetery Fees. (Amended by Res. 05-17)

A. Prices for which lots in the Cemetery shall be sold are:

1) Adult Lot \$1100.00

2) Children's Lot (1/2 of the current grave price) \$550.00

3) Second Rite Fee (placing urn(s) on existing grave) \$550.00

B. Prices for which Urn plots in the Cemetery shall be sold are:

1) Tier 1 Plots \$ 400

2) Tier 2 Plots \$ 600

3) Open/Close \$ 250

4) Second Rite Fee \$ 250

C. Burials and Other Charges

1) Adult Internment \$ 1400.00

2) Child's Internment (4-0 to 5-0) \$ 545.00

3) Child's Internment (2-0) to 3-6) \$ 500.00

4) Cremation Internment \$ 500.00

5) Arrive at cemetery after 3:30pm on any day add \$ 325.00

6) Saturday Internment add	\$ 425.00
7) Sunday or Holiday internment add	\$ 575.00
8) Concrete Grave Box (minimal requirement)	\$ 600.00
<u>9) Headstone Installation</u>	<u>\$175.00</u>

10. System Development Charges. Improvement fees shall be charged for each equivalent dwelling unit in accordance with the methodology presented in Ordinance No. 717:

A. Water	\$2,269	
B. Wastewater	\$2,957	
C. Storm water	\$1,340	
D. Parks	\$1,000	
E. Streets	\$ 858	Total \$8424

11. Airport Fees (Amended March 16, 2009, Amended November 19, 2009)

A. Hanger Ground Lease Fee – New:	\$.10 (ten cents) per square feet per year
B. Hanger Ground lease Fee – Old:	\$.35 & .36 per sq. ft. per year
C. Tie-Down Fees	\$ 25.00
D. TTF (Ingress/Egress) Fees:	
Private Plane	\$25.00 per month
Commercial Fees	\$15.00 per month per plane, \$150.00/ month minimum

12. Vernonia Community Learning Center Fees

A. Civic Group Activities	\$10 per hour
B. Non Profit Group Activities	\$15 per hour
C. Individual Instructors	\$20 per hour
D. For-Profit Group Activities	\$30 per hour
(training, workshops, seminars)	
E. Courtyard Area	\$15 per hour
Pop-Up Canopy	\$10 each
Rectangular Table	\$ 5 each
Set of Chairs	\$ 5 each

A cleaning fee of \$25 will be included for groups larger than 20 persons

13. Police

A. Traffic Violation	\$25.00
B. Criminal Violation	\$50.00

This resolution shall become effective upon adoption by the City or Vernonia City Council.

Introduced for consideration and vote on this 20th day of October, 2008.

Ayes_____ Nays: _____ Abstain: _____ Absent: _____

Signed by me, Sally Harrison, Mayor, in authentication of its adoption this 20th day of October, 2008.

Sally Harrison, Mayor

Attest:_____
Joann Glass, City Recorder

Amended February 2, 2009 Resolution 2-09 Library Fees

Amended February 17, 2009 Resolution 3-09 Cemetery Fees
Amended March 16, 2009 Resolution 4-09 Airport Fees
Amended May 4, 2009 Resolution 7-09 VCLC Fees
Amended June 15, 2009 Cemetery Fees Res. 12-09
Amended November 19, 2009 Airport Fees Res. 24-09
Amended April 19, 2010 Administrative & Planning Fees Res. 05-10
Amended June 7, 2010 Day Use/Annual Fee
Amended February 1, 2011 Vernonia Memorial/Pioneer Cemetery Fees
Amended November 7, 2011 Vernonia Memorial/Pioneer Cemetery Fees Res. 28-11
Amended June 4, 2012 Water and Sewer Billing Resl.No. 22-12
Amended July 2, 2012 Water Billing Section 4 Resl. No. 27-12
Amended Sept. 3, 2013 Cemetery Fees Section 9 Resl. No. 17-13
Amended Jan. 6, 2014 Sewer Loan Repayment Resl. 01-14
Amended Feb. 18, 2014 Parks, Admin/Planning, Cemetery Fees Res. 05-14
Amended June 15, 2015 Water/Sewer Billing Res. 10-15
Amended March 21, 2016 Sewer Billing, Cemetery Fees, Library Fees, Park Fees Res. 02-16
Amended October 17, 2016 Cemetery, Travel Trailer Permit, and Misc. Administrative Fees. Res. 05-16
Amended June 5, 2017 Adding Cemetery Fees and Amending Water Rate Fees Res. 05-17
Amended June 18, 2018 Amending Camping Fees, Water Connection Fees, Cemetery Fees, and Utility Rates