



**CITY COUNCIL JULY 2, 2018 AGENDA**  
**REGULAR MEETING 7:00 PM**  
City Hall, 1001 Bridge St. Vernonia OR 97064

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**Mission Statement**

The City of Vernonia pledges to be an ethical and responsive government using community collaboration to foster leadership and a vision for civic improvement while providing a safe, peaceful, economically viable community.

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**Call to Order and Pledge of Allegiance – Mayor Leonetti**

**Additions or Corrections to Agenda**

**Presentations**

- Oath of Office for Abbie Hanson
- Pinning of the Badge

**Councilor Committee Meeting Reports**

**Topics from the Floor/Audience Participation**

**Consent Agenda for Approval**

- A. Library Board Meeting Minutes May 2018 ..... Pg. 1-2
- B. Parks Committee Meeting minutes May 23, 2018 ..... Pg. 3-4

**2. Unfinished Business**

- A. Greenman Field Work Session – Rescheduled ..... Pg. 5-7
- B. Parks Committee Recommendation – Art in the Park Designs ..... Pg. 8-10

**3. New Business**

- A. Parks Committee Recommendation – Airport Park Name Change ..... Pg. 11

**4. Business from Departments**

- A. Police Department – Chief Conner
- B. City Administrator Report – J. Mitchell

**5. Ordinances/Resolutions**

**6. Correspondence**

**7. Items from Mayor and Councilors**

**12. Action Item Summary**

**13. Adjournment**

\*\*\*AMERICANS WITH DISABILITIES ACT NOTICE\*\*\*

Please contact the City Recorder, Vernonia City Hall, 1001 Bridge Street, Vernonia, OR 97064 (Phone No. 503-429-5291) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TCC users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

# Vernonia Library Board

## *Meeting Minutes for*

Wednesday, May 9, 2018  
701 Weed Ave  
Vernonia, OR 97064  
6:00 P.M.

- I. Regular meeting was called to order at 6:12 pm by Haley Ayres.
- II. Board members, Myrrhina Kibben, Betty Ann Smith, Haley Ayres, Veronica Bryson, Grant Williams, and Cory Colburn were present. Library Director Shannon Romtvedt was present. Board member Ginger Johns was excused.
- III. Grant Williams made a motion to accept the agenda, seconded by Veronica Bryson. Motion passed.
- IV. Minutes from the April 2018, regular meeting were reviewed. Betty Ann Smith made a motion to accept the minutes, seconded by Myrrhina Kibben. Motion passed.
- V. Public Comments. None.
- VI. Board member reports on items not on the agenda. Board members reviewed paint samples for the children's area, provided by Haley Ayres.
- VII. Old Business
  - a. Library Director discussed the carpet project. New carpet was installed but there were difficulties being worked out between the City Administrator and the carpet company. There is a flaw in the meeting room area, with a different dye lot mixed in to the last part of the install. Board member Cory Colburn asked the square footage and the cost of the project. Approximately 2700 square feet of carpet and the cost of the project \$5200.
  - b. Board members selected paint options for the children's area and possible rugs for the Children's area, part of the Community 101 Grant money. Chair, Haley Ayres, volunteered to paint.
  - c. Library Director reported that the Library Budget for 2018-2019 was tentatively approved by the Budget Committee at the Budget meeting on Tuesday, April 24<sup>th</sup>.
- VIII. New Business
  - a. Due to a conflict, the Library Director asked that the June Board meeting be rescheduled. Board members agreed to hold the meeting on Wednesday, June 13, 6pm.
- IX. Director's report

- a. Columbia County Reads 2018, with Willy Vlautin was a success. Approximately 20 people attended, which was a lower turnout from the first Vlautin visit. But he was entertaining, And planning the event encouraged more communication between Columbia County Libraries.
  - b. Board Member Myrrinha Kibben asked about the computers. Library Director reported that two replacement computers were installed in the Public area. One refurbished computer and one transferred from the staff area. The Library has a plan in place for continuing to replace the older computers.
  - c. Library Director reported that Summer Reading plans are coming along with several performers and a puppetry / stop motion animation series through a Columbia County Cultural Coalition Summer grant. The Friends of the Library also received Community 101 Grant money for the Summer to purchase award books and hire a performer (Border Collies International).
- X. Reports/recommendations to city administrator or city council.
- a. Alternate meeting time – Wednesday, June 13, 6 pm
- XI. Agenda items suggested for the next meeting on Wednesday, May 9, 6 pm.
- a. ILL
  - b. Project priorities for upcoming board meetings
  - c. Carpet project/refund update (requested by Board Member Cory Colburn)
- XII. Haley Ayres adjourned the meeting at 7:08 pm.

**Parks Committee Minutes**  
**May 23rd, 2018**  
Call to order: 6:33pm

**Members present:** Tim, Heidi, Scott, Brittanie, Steve, Richard, Mike,

**Agenda Accepted:** *with two additions: one to New Business, one to Old Business*

**Acceptance of minutes:** minutes approved

**Public Comment:** none

**Presentation:** none

**Finance Report:** Discussed the financial report and answered questions and concerns that came up.

**Staff report:** James wasn't present but Brittanie gave a quick report from James. The concrete pad has been put in for the bike repair station at Anderson Park.

**New Business:**

1. **Committee Roles:** Brittanie did not get a copy of rules.
2. **Airport Park:** Scott gave a report on the Airport Park Tour. Need to find out the boundaries of the park, need to take out some trees that are dangerous, need to improve the flow of traffic in park, need to have some kind of site map of camping spots, need picnic tables at every site, need a playground area.
3. **Spencer Park:** Vandalism: Suggestion made to put up some lighting.

**Old Business:**

1. **State Parks Grant:** Scott & Josette to do the presentation Tuesday Afternoon June 19, 2018.
2. **Art In the Parks:** Brittanie brought some drawings for us to look at from the students.
3. **Mapping Parks/Parks Brochure:** Richard did some brochures for Airport Park to put out at the different parks. He also put an ad in the Online magazine of South Columbia County Chamber Of Commerce.

**On Going Projects:**

1. **Lake Pump:** It is running
2. **Tree Placement/Landscaping at Spencer Park:** The trees have been planted

There was a **Motion** made by Tim to: Recommend to City Council that three danger trees at Airport Park be taken down as soon as possible.

This Motion was approved by all committee members.

There was a discussion about the changing the name of Airport Park.

There was a discussion about putting a better sign out on Timber Road that lets people know where Airport Park is.

Also was suggested that a pocket for brochures be put on the signage at Airport Park.

**Steve:** To work with James on the flow of traffic through Airport Park. Work on a site map for the park.

**Richard:** To put more oil on fish at Spencer Park, to work on names for Airport Park. To have more brochures printed up.

**Mike:** To talk to council about the vandalism at Spencer Park, and the covered play structure at

Spencer Park has several leaks.

**Next meeting:** June 27, 2018

**Meeting adjourned:** 8:25pm

**CITY OF VERNONIA**  
**CITY COUNCIL AGENDA ITEM**

**JULY 2, 2018**

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**From:** Stephanie Borst  
**To:** Mayor and City Council  
**Re: Greenman Field Grandstand Work Session - Rescheduled**

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**Agenda Item Summary:**

At the June 18<sup>th</sup> City Council meeting, Council scheduled a work session to discuss the Greenman Field Grandstand agreement with the Intercultural Society of Vernonia (ISV). Unfortunately, this meeting did not get properly noticed and was therefore cancelled.

Council's action item for tonight is to reschedule this work session. Staff has also included correspondence received from the ISV in order to allow time to review prior to this work session.

**Attachments:**

- Intercultural Society of Vernonia - Negotiation Options

**Suggested Motion:**

There is no motion needed, only scheduling the meeting.

# Negotiation Options

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## **GOALS of the Grandstands Committee & City of Vernonia:**

Grandstands Committee basic goals: Save the Greenman Field Grandstands

City of Vernonia basic goals: Limit financial burden & limit risk/liability on the city

Basic assumptions: It is extremely likely that if the field is rented out apart from the grandstands, either the grandstands will have a difficult time maintaining themselves because people will choose to use one over the other for many events (neglecting to use them when they can just use the field in many cases), or people are still going to sit in them even when they have not rented them, because they are "there".

*Conclusion: the field and grandstands need to always be rented as a unit.*

## **Solutions in management of the field and Grandstands to resolve this issue:**

*OPTION 1:* The City grant the Grandstands Committee a temporary ownership of the grandstands in order to oversee the renovation and repair of the Grandstands, with the Committee and Intercultural Society assuming risk and liability during the process, and then once repairs and renovations are complete and the structure is sound, return the Grandstands back to the city who will have sole control and responsibility.

At that point, the Grandstands Committee would change their mission to act as a non-affiliated "Booster Club" for the Grandstands, helping to attract events and raise funds to continue the Grandstands success and assist in establishing and building a healthy maintenance fund, as well as help garner revenue beyond that which could be earmarked towards Vernonia Parks maintenance and development, or any other area the City wishes to use those funds.

*OPTION 2:* The Grandstands committee is given jurisdiction by the City of Vernonia to act as administrator of both the Grandstands and the field. The rental of the field and Grandstands would be added to the City's fee schedule as a unit, with various fees associated with the size of the group renting (the basic model will be presented at the meeting). All events to be held at the Greenman Field would be scheduled through - and planned out by - the Grandstands Committee, who would collect all appropriate fees and pay to the City all the required fees based on their fee schedule to cover such items as field maintenance, use of lights, etc.

## FINAL CONCLUSION

When either of the options above are chosen, then all the items in Section 3.2 are a non-issue. Choosing either option resolves every point of concern, makes administration simple, and garners the needed control to see the Grandstands as a successful venue in our community, and can simplify the risks and burden on both groups involved.

Separating the field from the Grandstands within the fee structure is a non-starter for the committee. When this is pursued, then all the items in Section 3.2 are an issue. It puts too much risk and burden on the Society and Grandstands Committee, and it causes much dispute and discord with ensuring we have the leeway and latitude we would need to ensure the success of the Grandstands.

For this reason, when we come to the negotiation table, we would ask that you please think about these options, about what you as the city Councilors would need or like to see in place, and we welcome the open conversation with you in pursuing a final agreement!

SIDE ITEM: We also had discussed adding into the lease a clear description of the Grandstands present condition, to protect the Grandstands Committee from issues in the future if they did have to be returned before renovations.

Additionally, we do have a grant for which we can apply that is designed almost *exactly* for our cause! We will present this to you as well.

THANK YOU!!!

SAVE THE GRANDSTANDS COMMITTEE



**June 28 , 2018**

**To: Vernonia City Council**

**From: Parks Committee**

**Re: Art in the Parks**

The Parks Committee, at their committee meeting on June 25 , 2018, voted 4-0 (only 4 members were present) to recommend to the City Council two designs for the Art in the Park project to be put on trash cans in parks.

Committee member Brittany Roberts has been working with local art students on design ideas. The attached designs were the collaboration of two Vernonia students.

Signed,

Scott Laird, Parks Committee Chair,

Heidi Methaney, Parks Committee Secretary

**June 28 , 2018**

**To: Vernonia City Council**

**From: Parks Committee**

**Re: Name Change at Airport Park**

The Parks Committee, at their committee meeting on June 25 , 2018, voted 3-1 (only 4 members were present) to recommend to the City Council that the name of Airport Park be changed.

At the last Council meeting Committee member Richard Stein told the Council to expect a recommendation on a name change with several options. The following are the options selected for a new name at Airport Park, (in order of the Committee's preference): 1. Timber Park, 2. Riverside Park, and 3. Nehalem Park.

Signed,

Scott Laird, Parks Committee Chair,

Heidi Methaney, Parks Committee Secretary