

City of Vernonia
1001 Bridge St.
Vernonia, OR 97064
503-429-5291

Event Date: _____
Permit No.: _____
E-mail: cityhall@vernonia-or.gov

APPLICATION FOR VERNONIA PARKS SPECIAL EVENT PERMIT

Applicant Information:

1. Individual or organization: _____
2. Address: _____ Phone: _____
3. E-mail _____
4. Name of contact person (if different than above) _____
5. Address: _____ Phone: _____

Event Information: (Note: Area will be reserved Public may be in local vicinity)

6. Description of event and activities: _____
7. Date(s) and day(s) of week: _____
8. Area(s) requested:
Anderson Park Picnic Shelter _____ Hawkins Park Gazebo _____
Grassy Area at Hawkins Park _____ Airport Park Group Area _____
Horse Arena Site _____ Spencer Park _____
(when not in use by Ridge Riders)
9. Time set-up begins: _____ Total number expected: _____
10. Official end of event: _____ Clean-up ends: _____
11. List the schedule of activities from set-up through clean-up (attach additional pages, if necessary): _____

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12. Will the event be promoted? Yes _____ No _____
 13. Will food be served or sold? Yes _____ No _____ Is an Alcohol Permit Requested? Yes _____ No _____
 15. Will anything else be distributed or sold? Yes _____ No _____
 16. Is sound amplification proposed? Yes _____ No _____
 17. Are any of the following utilities required: Electricity _____ Water _____ Restrooms _____
 18. Will any signs or banners be posted or hung? Yes _____ No _____
If yes, where is it proposed that the signs or banner be placed? _____

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19. With what materials will they be hung up or attached? _____
 20. What materials equipment, displays will you bring on-site? _____

I have read the Procedures and Regulations for Picnic Shelters and Sports Fields. I, the undersigned, on behalf of the above named organization do hereby agree to indemnify and hold harmless the City of Vernonia and any of the officers, agents or employees from any liability or claim or action for damages resulting from or in any way arising out of the use of the facility or equipment. I agree to abide by and enforce the Parks policies and procedures as well as the ordinances of the City of Vernonia and I accept responsibility for any violations as they may pertain to the above permit.

Signature

Date

For Official Use Only

Date Received: _____ User Fee: _____ Deposit: _____

Check No. _____ Receipt No. _____ Deposit Returned _____

Alcohol Permit# _____ Approved _____ Denied _____

<p>Classifications: For purposes of scheduling reservations, groups wishing to use the picnic shelters will be classified as shown below, with priority for use in the order listed. Once classified, a group will receive the reservation requested unless it conflicts with a class having a higher priority, subject to park facility availability.</p> <p>Class 1: City Sponsored Activities sponsored by the City of Vernonia</p> <p>Class 2: Vernonia Youth-Serving Groups or Activities * Non-profit organization whose sole purpose is to serve the youth of Vernonia, or a non-profit organization sponsoring an activity for the primary purpose of serving the educational or recreational needs of youth in Vernonia.</p> <p>Vernonia Local Sports Leagues are exempt from fees designated herein, as they shall pay a flat season rate for maintenance and operation of sports fields through the Vernonia Booster Association or other similar groups.</p>	<p>Class 3: All Other Groups, Organizations & Individuals All other groups (including religious and political), organizations and individuals.</p> <p>Final determination of a group's classification will be made by the City Administrator. Regardless of how the group is classified, all groups must submit the Facility Use Permit form.</p>
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Exclusive Use Park Facility Fees

Fees are for the rental of 4-hour time blocks	Class 1	Class 2	Class 3
Airport Park Group Camp*per night	No Fee	\$60	\$150
Anderson Park Picnic Shelter	No Fee	\$25	\$50
Anderson Park Group Camp* per night	No Fee	\$60	\$150
Hawkins Park Group Event	No Fee	No Fee	\$100 first 4, \$50.00 additional 4
Hawkins Park Gazebo Shelter	No Fee	\$25	\$50
Horse Arena Area	No Fee	TBD	\$75
Horse Arena Area (full weekend)	No Fee	TBD	\$250
Spencer Park Picnic Shelter	No Fee	\$25	\$50
Vernonia Lake Group Camp**per night	No Fee	\$40	\$75

*Group camps are up to 5 RV's or 10 tents per night.

**Vernonia Lake Group Camp is tent camping only

CITY OF VERNONIA

ALCOHOL POLICY

The possession and consumption of alcohol in Vernonia parks is regulated by City of Vernonia park rules (Ordinance number _____). Following is a synopsis of the alcohol rules. A complete copy of the park rules ordinance is available upon request.

Definitions: (1) Alcohol or alcoholic beverage. Any form of alcohol containing more than one-half of one percent alcohol by volume, including but not limited to malt and fermented beverages, whether licensed for sale in the state or not. (2) Park alcohol privilege. An opportunity, subject to City approval, for a person to obtain a permit relating to group or individual consumption of alcohol in a city park, or to consume alcohol, to possess an open container of alcohol, or to open a container of alcohol, while in a city park. Park alcohol privilege refers to all of the above collectively. Unless otherwise specified in a permit, a park alcohol permit issued under the park rules ordinance allows a person to exercise all park alcohol privileges in accordance with park rules.

Policy: It shall be unlawful for any person to consume alcohol, to possess an open container holding alcohol, or to open a container holding alcohol while in any park, except pursuant to a permit issued by the City and in accordance with terms and conditions attached to such permit.

Violation of park rules, or conditions under which a permit is issued, may result in the alcohol beverage being forfeited for disposal, forfeiture of the alcohol permit and all park alcohol privileges for a period of one year, and other penalties provided by the park rules ordinance, including a civil infraction citation with a \$500 maximum fine and exclusion from all parks for up to 90 days.

The following conditions shall apply to permits concerning alcohol in parks:

1. THIS PERMIT MUST BE KEPT AND MAINTAINED AT ALL TIMES IN THE POSSESSION OF THE PERSON TO WHOM IT IS ISSUED, IS NOT TRANSFERABLE, IS NOT REFUNDABLE, AND MAY BE ISSUED ONLY TO A PERSON WHO IS AT LEAST 21 YEARS OF AGE.
2. Individual Permits shall remain valid until December 31 of the year in which they are issued, unless revoked. Group Facility Rental Permits and Special Event Permits automatically expire when the group facility rental period or special event rental period ends.
3. Alcohol is not allowed in any children's playground, on any boat ramp or docking facility, or in any vehicular parking lot.
4. A person who has been issued an alcohol permit in association with a Group Facility Rental or Special Event Permit shall not allow, pursuant to their permit, a person known to be disqualified from receiving an alcohol permit or exercising any park alcohol privilege to consume alcohol or possess an open alcohol container in a park.
5. Procedures for appealing decisions relating to the rules governing the possession and consumption of alcohol in Vernonia parks are found in the park rules ordinance.
6. Nothing contained herein is intended to authorize the consumption, possession, distribution, or use of alcohol in any manner which is prohibited under Oregon law, or to modify the provisions of the Oregon Tort Claims Act (ORS 30.260 to 30.400).