

# **THE BUILDING DEPARTMENT, LLC**

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- You have 180 days (six months) from the day your permit is issued to call for your first inspection.
- You also have 180 days (six months) between each inspection thereafter to keep your permit in good status.
- Each separate permit will require an inspection to keep it from expiring.
- If you are not ready for an inspection within the 180 day period, you may request an extension in writing.
- Please do not allow your permit to expire; this may result in penalties and additional charges to reinstate the permit should it expire.
- Every project is required to have a "Final" inspection that serves as a record of completion for lawful use & occupancy.
- You will find a list of inspections in your issued permit packet.
- If you have any questions, please call our office at 800-358-8034 or visit our website at [www.thebldgdept.com](http://www.thebldgdept.com).