

## **3-03.04 [Derelict Structures]**

### **3-03.04-10 [Derelict Structures Prohibited]**

No structure shall be left unoccupied and unsecured, partially constructed, abandoned, maintained in a condition that is unfit for human habitation or for its otherwise intended purposes, or maintained in a condition that is an imminent hazard.

### **3-03.04-20 [Closing and Securing of Derelict Structures]**

Whenever, in the opinion of the Administrator, a structure is a derelict structure, the Administrator may order the boarding-up of openings or other appropriate measures to render the structure secure from entry. The securing of the structure shall be by methods calculated to render entry very difficult, including, but not limited to, the use of lag bolts in the boarding of entry points, instead of nailing.

### **3-03.04-30 [Derelict Structure Registration]**

In the event the Administrator determines that a structure violates [3-03.04-10](#) the legal owner of the structure shall be required to register the structure with the Administrator within ten (10) days of the Administrator's written order to register. Registration under the terms of this chapter shall be completed on forms to be provided by the Administrator, and shall include information relating to the location and ownership of the structure, the expected period of its vacancy, a plan for regular maintenance during the period of vacancy, and a plan for its re-occupancy and use, or its demolition. If corrective action will not be completed within thirty (30) days, a hardship or temporary waiver of enforcement action must be obtained by the City Administrator, and status of progress shall be reported by the owner at a minimum of every thirty (30) days, or sooner. Any change in the information provided pursuant to this section shall be given to the Administrator within thirty (30) days. The Administrator shall maintain a list of derelict structures. When the owner believes the structure is no longer derelict the owner shall contact the Administrator and request an inspection to determine that the structure is no longer derelict.